

MINUTES OF THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY HELD ON TUESDAY, APRIL 16, 2024.

04.24.01 A regular meeting of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Richard Frisbie Board Room of the Arlington Heights Memorial Library on Tuesday, April 16, 2024, at 7:00 p.m. by President Amy Somary.

04.24.02 Upon **ROLL CALL**, the following answered Present: Trustees Borrell, Galla, Kelly, Ruhl and Somary.

Absent: Trustees Medal and Zyck

Also present: Michael Driskell, Executive Director; Dana Revilla, Deputy Director; Sasha Vasilic, Director of Communications and Marketing; Traci Sara, Finance Manager; Teresa Katsogianos, Administrative Assistant; Janet Moravec, Executive Administrative Assistant; Brian Repsher, Friends of the Library President; Jean Thiel, Resident; Nick Kyros, Resident; Ken Melody, Resident; Robert Cook, Resident; Anna Cook, Resident; Catherine Cook, Resident; Elizabeth Cook, Resident; Bobby Cook Jr., Resident; and Russ Bartlett, Resident.

04.24.03 President Somary led the **PLEDGE OF ALLEGIANCE**.

Trustee Medal joined the meeting at 7:03 p.m.

04.24.04 **PUBLIC COMMENT** – Nick Kyros shared an observation of subscription newsletters having issues missing. Ken Melody, Anna Cook and Russ Bartlett shared comments about customers’ ability to access pornography on the library’s public computers.

04.24.05 **LIAISON REPORTS**

- **FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY** – Brian Repsher, President of the Friends of the Library reported the Friends generated over \$29,500 at their recent spring used book sale. The Friends recently completed their board election and have a great team of people. Mr. Repsher thanked the library staff, especially the security team, for their assistance with their book sales.

- **ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION** – Executive Director Michael Driskell reported the Arlington Heights Memorial Library Foundation is evaluating their celebration of International Woman’s Month, which showcased local women entrepreneurs. They are exploring and evaluating an art experience, April Artistry Fundraiser with local artist Barb Benstein, held on April 14 at the Makerplace. Members of the Scholarship for the Trades Committee will be representing the Foundation at the District 214 Trades Fair on April 18. Applications for the scholarship are being accepted through May 1.

04.24.06 Trustee Galla moved **APPROVAL OF THE MINUTES OF THE JOINT MEETING OF THE ARLINGTON HEIGHTS VILLAGE BOARD AND THE BOARD OF LIBRARY TRUSTEES OF MARCH 16, 2024 (Action Item 1)**. Trustee Kelly seconded. All were in favor and the minutes were approved as submitted.

04.24.07 Trustee Borrell moved **APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF MARCH 19, 2024 (Action Item 2)**. Trustee Medal seconded. All were in favor and the minutes were approved as submitted.

04.24.08 **REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED MARCH 31, 2024 (Item 3)** – Mr. Driskell reported the library’s real estate tax revenue totaled \$5,983,458.56 for the month of March. The library received personal property replacement taxes (PPRT) in the amount of \$19,153.63. The library received \$44,164.75 in interest income in March. The Friends of the Library reimbursed the library \$12,346.09 in March. With 25% of the fiscal year lapsed, 25% of the unaudited annual operating budget has been expensed. In the early part of the year, contractual service expenses for annual renewals are typically higher than the rest of the year. Nine percent of the total annual capital budget has been expensed as of March.

04.24.09 **REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED MARCH 31, 2024 (Action Item 4)** – Mr. Driskell provided information in response to trustees’ questions regarding individual expenditures.

Trustee Galla moved **THE BOARD OF LIBRARY TRUSTEES APPROVES THE ACCOUNTS PAYABLE CHECK REGISTER FOR THE ARLINGTON HEIGHTS MEMORIAL LIBRARY OF MARCH 31, 2024, IN THE AMOUNT OF \$1,151,621.86**. Trustee Ruhl seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Borrell, Galla, Kelly, Medal, Ruhl and Somary. Nay: none. The motion carried.

04.24.10 **EXECUTIVE DIRECTOR’S REPORT** – The executive director highlighted the April 2024 Director’s Report.

04.24.11 There was no **OLD BUSINESS** to be discussed.

04.24.12 **NEW BUSINESS**

- **2023 ANNUAL REPORT (Item 5)** – Staff presented the library’s 2023 Annual Report, a review of the year through stories of library services to the community.

- **DISCUSSION OF PRIDE FLAG PROPOSAL IN HONOR OF PRIDE MONTH IN JUNE 2024 (Action Item 6)** – The board considered a proposal to fly the Pride flag in honor of Pride Month in June 2024, in accordance with Policy 7.007 Use of Flags on Library Property.

Trustee Ruhl moved **THE BOARD OF LIBRARY TRUSTEES APPROVES THE FLYING OF THE PRIDE FLAG IN HONOR OF PRIDE MONTH IN JUNE 2024, IN ACCORDANCE WITH POLICY 7.007 USE OF FLAGS ON LIBRARY PROPERTY.** Trustee Borrell seconded. All were in favor and the motion carried.

04.24.13 **OTHER**

- **2024 AMERICAN LIBRARY ASSOCIATION ANNUAL CONFERENCE AND EXHIBITION, JUNE 27-JULY 2** – The American Library Association Annual Conference and Exhibition will be held in San Diego, CA, June 27-July 2.
- Mr. Driskell highlighted the upcoming LACONI Trustee Banquet on Friday, May 3 and the library’s staff development day taking place on Friday, April 19.
- President Somary shared Village Trustee Tom Schwingbeck is looking for volunteers to distribute flyers at the upcoming Memorial Day Parade.
- President Somary commented on recent library programs including the Solar Eclipse Viewing Party at North School Park that saw over 700 attendees.

There being no further business to discuss, Trustee Borrell moved **ADJOURNMENT.** Trustee Galla seconded. All were in favor and the meeting was adjourned at 8:05 p.m.

Andi Ruhl, Vice President/Secretary

Janet Moravec, Recorder