

**BOARD OF LIBRARY TRUSTEES**

**COMMITTEE OF THE WHOLE**

05.24.01 A meeting of the Committee of the Whole of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Cardinal Room of the Arlington Heights Memorial Library on Monday, May 6, 2024, at 7:00 p.m. by President Amy Somary.

Upon **ROLL CALL**, the following answered Present: Trustees Borrell, Galla, Kelly, Medal, Ruhl, Zyck and Somary.

Also present: Michael Driskell, Executive Director; Dana Revilla, Deputy Director; Sasha Vasilic, Director of Communications and Marketing; Traci Sara, Finance Manager; Teresa Katsogianos, Administrative Assistant; Janet Moravec, Executive Administrative Assistant; and Martha Trotter, Sikich, LLP.

05.24.02 President Somary led the **PLEDGE OF ALLEGIANCE**.

05.24.03 There was no **PUBLIC COMMENT**

05.24.04 **REVIEW OF ANNUAL FINANCIAL REPORT (Item 1)** – President Somary invited Martha Trotter from Sikich to join the table. The committee reviewed the auditor’s state of Auditing Standards letter, the auditor’s letter of management and the annual financial report for the year ended December 31, 2023.

05.24.05 **POLICY 6.003 INTERNET ACCESS (Item 2)** – The committee discussed multiple options to address disruptions caused by the visibility of offensive internet content on public computers while ensuring that the library is maintaining free access to legal and protected content. Staff will draft a revised policy for board review and consideration.

05.24.06 **24/7 PICKUP LOCKERS (Item 3)** – The committee reviewed and discussed extending the 24/7 pickup lockers to the north and south ends of Arlington Heights.

05.24.07 **OTHER**

- **MAKERPLACE SUMMER HOURS** - Executive Director Michael Driskell updated the committee on a pilot of additional Makerplace hours on Friday mornings for the summer.

- President Somary reported the contractor will be replacing the chiller that was damaged during delivery.

- President Somary commended the success of Staff Day 2024 and thanked the planning committee for their efforts.
- President Somary highlighted the upcoming District 25 Student Art Show receptions on May 8 and 15 and the library's Volunteer Recognition Celebration and Concert on May 7.

There being no further business to be discussed, Trustee Galla moved **ADJOURNMENT**. Trustee Borrell seconded. All were in favor and the meeting was adjourned at 8:49 p.m.

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Janet Moravec, Recorder