

MINUTES OF THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY HELD ON MONDAY, March 16, 2026.

- 03.26.01 A regular meeting of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Richard Frisbie Board Room of the Arlington Heights Memorial Library on Monday, March 16, 2026, at 7:01 p.m. by President Amy Somary.
- 03.26.02 Upon ROLL CALL, the following answered Present: Trustees Borrell, Galla, Kelly, McClaney, Watts and Somary.

Absent: Trustee Medal

Also present: Michael Driskell, Executive Director; Dana Revilla, Deputy Director; Sasha Vasilic, Communications and Marketing Director; Traci Sara, Finance Manager; Rich Dworianyn, Information Technology Manager; Lisa Bobis, Collection Services Manager; Claire Griebler, Collection Supervisor; Megan Maier, Administrative Assistant; Janet Moravec, Executive Administrative Assistant; Elizabeth Bauer, Resident; Iryna Dmytriv, Resident; Oleksandr Dmytriv, Resident; Paul Dmytriv, Resident; Gideon Kientoff, Resident; Selah Kientoff, Resident; Simon Kientoff, Resident; Cherie Kientoff, Resident; Mercy Kientoff, Resident; Riley Anderson, Resident; Dylan Anderson, Resident; Jessica Anderson, Resident; Ryan Anderson, Resident; Paul Anderson, Resident; Margy Anderson, Resident; Terry Smith, Resident; Robert Smith, Resident; Lainey Meister, Resident; Michael Meister, Resident; Molly Siegel, Resident; Adam Bujnowski, Resident; Christina Bujnowski, Resident; Michael Bujnowski, Resident and Wentz Bujnowski, Resident.

- 03.26.03 President Somary led the **PLEDGE OF ALLEGIANCE**.
- 03.26.04 There was no **PUBLIC COMMENT**
- 03.26.05 Trustee Borrell moved **TO ADJUST THE AGENDA AND MOVE “LOVE YOUR LIBRARY” BOOKMARK CONTEST (Item 5) FROM NEW BUSINESS TO THE FIRST ITEM OF BUSINESS.** Trustee Galla seconded. All were in favor and the motion was approved.

- **“LOVE YOUR LIBRARY” BOOKMARK CONTEST (Item 5)** – The committee celebrated five talented local student artists grades K-12, whose bookmark designs were selected as winners in celebration of the library’s upcoming centennial.

Trustee Medal joined the meeting at 7:08 p.m.

- 03.26.06 **LIAISON REPORTS**

- **FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY** – Trustee Watts reported that the Friends are currently electing new board members and preparing for the May book sale.

- **ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION** – Trustee Watts reported that the Foundation recently hosted an International Women’s Day event and has received positive feedback.

03.26.07 Trustee Watts moved **APPROVAL OF THE MINUTES OF THE JOINT MEETING OF THE ARLINGTON HEIGHTS BOARD OF TRUSTEES AND THE BOARD OF LIBRARY TRUSTEES OF FEBRUARY 12, 2026 (Action Item 1)**. Trustee Kelly seconded. All were in favor and the minutes were approved as submitted.

03.26.08 Trustee Galla moved **APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 17, 2026 (Action Item 2)**. Trustee Watts seconded. All were in favor and the minutes were approved as submitted.

03.26.09 **REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED FEBRUARY 28, 2026 (Item 3)** – Executive Director Mike Driskell reported that the library did not receive any real estate tax revenue in February. The first installment of the 2026 property tax bills will be mailed in March and due April 1. Property tax payments received in the first 60 days of the year are applied to the prior budget year. Total 2025 property tax revenue including January and February receipts is \$14,372,267, representing 95.0% of the budgeted levy. This results in an approximate \$750,000 shortfall versus budget which is not expected to be fully offset by favorable 2025 expenditures. February interest income was \$9,509.36. Donations totaled \$50,286.40. This includes \$50,000 recognized from deferred trust donations to offset current bookmobile project expenditures. The Friends of the Library reimbursed \$1,245.05 in February for community giveaway books and interior landscaping, with an additional reimbursement of approximately \$50,000 expected in a future month for the remaining portion of the recent bookmobile payment. With 17% of the fiscal year lapsed, 19% of the unaudited annual operating budget has been expensed and 25% of the total annual capital budget has been expensed.

03.26.10 **REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED FEBRUARY 28, 2026 (Action Item 4)** – Mr. Driskell provided information in response to trustees’ questions regarding individual expenditures.

Trustee Galla moved **THE BOARD OF LIBRARY TRUSTEES APPROVES THE ACCOUNTS PAYABLE CHECK REGISTER FOR THE ARLINGTON HEIGHTS MEMORIAL LIBRARY OF FEBRUARY 28, 2026, IN THE AMOUNT OF \$1,308,601.55**. Trustee McClaney seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Borrell, Galla, Kelly, McClaney, Medal, Watts and Somary. Nay: none. The motion carried.

03.26.11 **EXECUTIVE DIRECTOR’S REPORT** – The executive director highlighted the March 2026 Director’s Report.

03.26.12 There was no **OLD BUSINESS** to be discussed.

03.26.13 **NEW BUSINESS**

- **COLLECTION SERVICES STAFF PRESENTATION AND REVIEW OF POLICY 3.001 MATERIALS SELECTION (Action Item 6)** – Collections Services Manager Lisa Bobis and Collection Supervisor Claire Griebler presented on the library's selection process.

President Somary moved up agenda Item 8 Approval of Network Equipment Purchase for consideration earlier in the meeting.

- **APPROVAL OF THE NETWORK EQUIPMENT PURCHASE (Action Item 8)** – Mr. Driskell and Information Technology Manager Rich Dworianyn provided an overview of the proposed purchase of network infrastructure equipment.

Trustee Galla moved **THE BOARD OF LIBRARY TRUSTEES APPROVES THE PURCHASE OF NETWORKING EQUIPMENT NOT TO EXCEED \$49,131.** Trustee Watts seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Borrell, Galla, Kelly, McClaney, Medal, Watts and Somary. Nay: none. The motion carried.

- **APPROVAL TO FLY THE PRIDE FLAG IN HONOR OF PRIDE MONTH IN JUNE 2026 (Action Item 7)** – The board approved a proposal to fly the Pride flag in honor of Pride Month in June 2026, in accordance with Policy 7.007 Use of Flags on Library Property.

Trustee Kelly moved **THE BOARD OF LIBRARY TRUSTEES APPROVES THE FLYING OF THE PRIDE FLAG IN HONOR OF PRIDE MONTH IN JUNE 2026, IN ACCORDANCE WITH POLICY 7.007 USE OF FLAGS ON LIBRARY PROPERTY.** Trustee McClaney seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Borrell, Galla, Kelly, McClaney, Medal, Watts and Somary. Nay: none. The motion carried.

03.26.14 **OTHER**

- Mr. Driskell reported the library is transitioning to board management software with staff currently undergoing training. Board members will receive an onboarding email and training materials soon.

- Mr. Driskell reported production of the new bookmobile is progressing well with interior work to begin next. Delivery is anticipated in August.

- Mr. Driskell provided an update on the first-floor space assessment conducted by David Vinjamuri of ThirdWay Space. Mr. Vinjamuri has completed two onsite visits and

met with staff focus groups and will present recommendations to administrative staff for space improvements.

- Mr. Driskell announced the Volunteer Appreciation Luncheon will be held on Tuesday, April 7 at Rolling Green Country Club.

- Mr. Driskell shared the library will celebrate its 100th birthday with a special event on Sunday, April 19. Communications and Marketing Director Sasha Vasilic provided details about the day's festivities and noted that staff have been collaborating with the Village on a proclamation to designate April 19 as Library Appreciation Day.

- President Somary reminded board members to complete and submit their Statement of Economic Interest by May 1.

- President Somary noted that the ALA conference will take place in Chicago this June and encouraged board members to attend.

There being no further business to discuss, Trustee Borrell moved **ADJOURNMENT**. Trustee Watts seconded. All were in favor and the meeting was adjourned at 8:19 p.m.

Jennifer Borrell, Vice President/Secretary

Janet Moravec, Recorder